



Follow-Up Coordinator

Pulse Mission To bring the message of Jesus to the pulse of a generation by all means possible

ABOUT YOU

Develop and advance relationships with church, ministry, and campus leaders for the purpose of executing Pulse campaigns. Amidst these efforts ensure that all components of the process are performed with integrity and excellence, thinking with an entrepreneurial mind to creatively impact this generation.

Core Skills for Roles at Pulse

- Excellent relationship, networking, and communication skills—able to effectively communicate with varying audiences (students, donors, staff, large, small, etc.) using a variety of platforms.
- Teachable with the ability to quickly pick up new ideas, processes, and procedures.
- Excellent organizational and planning skills with the ability to manage projects simultaneously and with great attention to detail.
- Professional demeanor, approach, and appearance, reflecting the level of professionalism necessary for representing Pulse with team members, volunteers, and others.
- Outgoing personality and comfortable making phone calls and meeting in person with people. An entrepreneurial spirit is highly valuable in this position.
- Technical aptitude to use media to make relevant, effective presentations and telling the Pulse Story to campus, church, and community leaders. (Some tools to be used: Echo, Google Suite, Microsoft Office, and Salesforce).

Specific Requirements for this Role

- Work with the Senior Follow-Up Associate to assist in leading all digital follow-up efforts with the Echo text-in platform.
- Work with the Senior Follow-up Associate to develop a strategy for recruiting and retaining a national database of Digital Responders.
- Train volunteer Digital Responders on using the Echo text-in system for events within Evangelistic Campaigns.
- Train ministry partners on how to incorporate the Echo text-in system into their evangelistic events.
- Work with event directors to ensure the Echo platform is set to support events with volunteers, key words, and automatic responses.
- Have a caseload of calls for each initiative you will be working on. The volume of calls will vary, but phone calls are the most common method of connecting with ministry leaders.
- Work with the Senior Director, Ministry Partnership to ensure ministry partners are being effectively communicated with and provided the proper materials needed to partner for each initiative.

Additional Responsibilities

- You'll engage in personal and team development opportunities presented by Pulse leadership.
- We expect that you'll assist and perform all other duties as assigned.



- Travel 10-20%. Comp time is given for weekend travel.

ABOUT US

Pulse exists to Jesus at the pulse of a generation. We aim to bring the hope of Jesus to the next generation through live events and livestreams and local revival gatherings, by sharing digital resources, and by raising up passionate young leaders. People need Jesus now more than ever. Join our team and help spread the Gospel of Jesus to campuses, communities, and other countries.

People at Pulse...

- Follow Jesus and live faith-forward, and are in agreement with the Pulse mission, [Statement of Faith, and Core Values](#).
- Are passionate about evangelism and make it relevant to all.
- Pursue and exceed objectives, going for excellence, not easy.
- Model Christian integrity, are hard workers, and persistent. We have grit.
- Show agility, adapting and reassessing to new situations quickly.
- Are good stewards of our resources, maximizing our time, talent, possessions, and wealth.
- Are diverse, coming from "every tribe, tongue, and nation." (Revelation 7:9)

Job Details

Status Regular Full-time, Exempt

Reports to Senior Director, Ministry Partnership

Benefits Health, Dental, Vision, HSA

403B retirement match

Department Ministry Partnership

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